City Council Meeting
Certificate of Attendance

☐ Certificate of Attendance

Name_____

Date of Council Meeting _____

This is to certify that the individual has attended the Monterey Park City Council meeting.

_____
City Clerk or Designee

Instructions:
1. Enter your full name and the date of the meeting.
2. Submit this card to the City Clerk's tray before the meeting begins. The tray is located on the City Clerk's desk.
3. Attendance at the meeting is required.
4. Once your attendance has been verified, the City Clerk or designee will certify the form with a signature and seal and return it to you at the end of the meeting

For meeting information, policies, and procedures, scan QR or visit www.montereypark.ca.gov/agendas.